BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
October 13, 2026

Meeting called to order at 7:01 p.m. by Chairman Mere

Invocation – Commissioner Hansen

Attendees – Commissioner Griffin – Present
Commissioner Ducrou – Present
Commissioner Hansen – Present
Commissioner Cook – Present
Commission Mere – Present
Chief Doug Underwood – Present
Office Manager Susan Lindenmuth – Present
Attorney Ian Mann – Absent

Others Present: Some Public

Public Input Agenda Items – None

Minutes – Review and acceptance of the September 9, 2026, Preliminary Budget Hearing minutes – Motion made by Commissioner Ducrou to accept the minutes. Commissioner Cook seconded the motion and, with all in favor, the motion passed. Chairman Mere calls for review and acceptance of the September 9, 2026, Board Meeting minutes.

Review and acceptance of the September 9, 2026, Board Meeting minutes – Motion made by Commissioner Cook to accept the minutes. Commissioner Ducrou seconded the motion and, with all in favor, the motion passed. Chairman Mere calls for review and acceptance of the September 22, 2026, Final Budget Hearing minutes.

Review and acceptance of the September 22, 2026, Final Budget Hearing minutes – Motion made by Commissioner Ducrou to accept the minutes. Commissioner Cook seconded the motion and, with all in favor, the motion passed. Chairman Mere calls for review and acceptance of the September 2026 Financials.

Financial Reports – Review and Acceptance of the Financials for September 2026 - Motion made by Commissioner Ducrou to accept the financials. Commissioner Cook seconded the motion. Chairman Mere calls for any discussion. Hearing none, he calls for vote and with all in favor, motion passed. With no further discussion offered, Chairman Mere calls for Fire Marshal Report.

Fire Marshal Report – Well underway for First Due implementation. Should start seeing Fire Marshal reports from First Due in January 2027. RaceTrac remains only construction project in the district. Discussion of road improvements by Lee County on Bayshore Road, Wells Road, Pritchett Parkway as well as upcoming construction of diverging

diamond at Bayshore and I-75. With no further discussion offered, Chairman Mere calls for the Administrative Report.

Administrative Report (on-file) – Chief Underwood reads the Administrative Report into the record. Chairman Mere calls for questions and hearing none, he calls for Union Petitions.

Union Petitions – Chairman Mere calls any Union Petitions and hearing none, calls for Old Business.

Old Business – None. With no Old Business, Chairman Mere calls for New Business.

New Business - Reimbursement for Spousal Insurance – Chief asked for direction for reimbursement for employees for dependent health insurance coverage when they are eligible. The current contract indicates that dependent coverage will be covered by the district 100% at the completion of year ten of employment. If dependent coverage is already covered by the employees' spouse, a request has been made to reimburse the employee for the premium cost of that coverage. Currently, there is no policy directing this, but it has been done in the past for employees. Chief Underwood has reached out to surrounding departments for their policies. Auditor Teresa Da Costa was also consulted on policy guidelines and tax requirements. Board directed Chief and staff to develop a policy for board review that outlines coverage, limits and guidelines.

Chairman Mere calls for any further questions or any other new business and hearing none, calls for Chief Items.

Chief Items - FRS Audit - Chief informed the Commissioners that we received notice from the Florida Retirement System that we will be audited in the upcoming weeks. We completed the questionnaire provided by FRS and supplied them with requested information on payroll for September 2026 as well as worker's compensation (8/1/2010 to 9/30/2026). Based on answers to the questionnaire, we may be asked to supply additional information. Some discussion ensued concerning incentives; Chairman Mere asked for questions. Hearing none, he calls for Commissioner Items.

Commissioner Items – Hearing none, Chairman Mere calls for Public Input.

Public Input – Hearing none, Chairman Mere calls for Motion to Adjourn.

Motion to Adjourn - Commissioner Ducrou moves to adjourn and motion is seconded by Commissioner Hansen and with none opposed, meeting is adjourned at 7:35 p.m.