

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
November 12, 2024

Meeting called to order at 7:03 p.m. by Vice-Chairman Griffin

Commissioner Griffin – Present
Commissioner Ducrou – Present
Commissioner Hansen – Present (7:07)
Commissioner Cook – Present
Commission Mere – Excused
Chief Doug Underwood – Present
Office Manager – Present
Attorney Ian Mann – Absent

Others Present: None

Public Input Agenda Items – None

Minutes – Review and acceptance of the September 10, 2024 Preliminary Budget Hearing Minutes – Motion made by Commissioner Ducrou to accept the minutes. Commissioner Cook seconded the motion. With no further discussion offered, vote is called and with all in favor, motion passed. Vice-Chairman Griffin calls for Acceptance of September 10, 2024 Board Meeting Minutes.

Minutes – Review and acceptance of the September 10, 2024 Board Meeting minutes – Motion made by Commissioner Cook to accept the minutes. Commissioner Ducrou seconded the motion. With no further discussion offered, vote is called and with all in favor, motion passed. Vice-Chairman Griffin calls for Acceptance of September 24, 2024 Final Budget Hearing Minutes.

Minutes – Review and acceptance of the September 24, 2024 Final Budget Hearing minutes – Motion made by Commissioner Ducrou to accept the minutes. Commissioner Cook seconded the motion. With no further discussion offered, vote is called and with all in favor, motion passed. Vice-Chairman Griffin calls for Review of Financial Reports for September 2024.

Financial Reports – Review and Acceptance of the Financials for September 2024 - Motion made by Commissioner Cook to accept the financials. Commissioner Ducrou seconded the motion. Vice-Chairman Griffin calls for any discussion. Hearing none, he calls for vote and with all in favor, motion passed. With no further discussion offered Vice-Chairman Griffin calls for Review and Acceptance of the Financials for October 2024.

Financial Reports – Review and Acceptance of the Financials for October 2024 - Motion made by Commissioner Cook to accept the financials. Commissioner Ducrou seconded the motion. Vice-Chairman Griffin calls for any discussion. Hearing none, he calls for vote and with all in favor, motion passed. With no further discussion offered Vice-Chairman Griffin calls for Fire Marshal report.

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
November 12, 2024

Fire Marshal Report – Chief Underwood states inspections for September and October were performed as in the provided report and most of the annuals are either done or had first touch, so you'll see more of those follow-up inspections over the next month or two, with intentions of having everything completed by the end of the year. He adds we do have a few we are struggling through due to code enforcements and permitting issues; but otherwise, all is well. Commissioner Griffin asks what the Inspection Status on the report means. Chief Underwood states he is not a fan of the inspections and property records module in ESO, he states prior report were graph-like in appearance kind of like the call volume report. Analytics rather than Ad-Hoc type report. Through his analysis he has tried to manipulate the analytics to where it is more reflective of the inspections performed rather than those scheduled. They were showing up as performed when they were scheduled and not showing up when they were performed. So, he explains on this report if it says locked, it is completed and is either ready for a reinspect or the next annual for next year. This should provide a more accurate picture of the inspections performed by month. He states, not that we have a lot, we have 55 occupancies in the district, total at this time, but he wanted to give a report more reflective of what we're doing. Vice-Chairman Griffin calls for any other questions on the Fire Marshal's report and hearing none, calls for the Administrative Report.

Administrative Report (attached) – Chief Underwood reads the Administrative Report into the record. Commissioner Ducrou asks if there's any way to improve our odds of receiving a grant. Chief Underwood states they are looking at a lot of criteria and becoming more selective. They are looking not only apparatus, but population, call volume, area covered... There is brief discussion as to where the allocated dollars were spent in Florida and the implications. Chief Underwood states they are not big on grants for pumpers, and that we could probably score higher on a brush truck, and the grant cycle just opened today, months ahead of last year. He offers to try for one that could double as a rescue. One benefit to us is we are considered rural right now due to population and ours is not built to NFPA standards. He could look at an F550 brush truck that could double as a Rescue, as rescue trucks are not high priority in rural environment; brush trucks are. We have two really old brush trucks that also were not built to NFPA standards. He has a month to put that together. The PPE for technology is considered a low priority, whereas PPE that is outdated is a priority. We wrote the last grant for PFAB Free which is technology. The average age of our gear doesn't meet the criteria. The 25 sets of volunteer gear are the oldest and they date out in 2025. This year FEMA is not accepting any applications that do not meet high priority criteria, they get rejected immediately. It has become a lot more competitive. We had 321 billion dollars in applications for an AFG grant that only had 320 million available. Far more application dollars than in recent history. There's a bit of discussion as to many departments using professional grant writers who take a percentage of the award or something for their fee, and that is discussed as possibly worth it. More research will be required on that option. Vice-Chairman Griffin asks if there are any other questions for the Administrative Report. Hearing None, He calls for Union Petitions.

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
November 12, 2024

Union Petitions – None. Vice-Chairman Griffin calls for Old Business

Old Business –

- **SAFER Grants** – Chief states he had meant to schedule AFG Grants on agenda, which we just discussed. There's no other Old Business. Commissioner Ducrou asks where they are at with the SAFER Grants. Chief Underwood believes they will open application shortly into the new year. We have applied for the 2023 and 2024, which usually are a year behind, this is the first time they've been in the same year. They issued in March or April the 2023. We have not received notice yet of the new application opening. With no further discussion or Old business, Vice-Chairman Griffin calls for New Business.

New Business –

- **Commissioners Elect–Oaths of Office** – Chief swears Commissioner Cook and Commissioner Ducrou into office and they execute their oaths in front of the Notary.
- **Election of Officers** – Commissioner Ducrou moves to leave the offices/officers as they are now. Motion seconded by Commissioner Cook, and with all in favor, motion passed. Officers are as follows:

Chairman – Commissioner Mere
Vice-Chairman – Commissioner Griffin
Secretary/Treasurer – Commissioner Hansen

- Budget Amendment 2023/2024 Budget (Appropriation #2) – Office Manager had provided an updated Appropriation #2 to the Board (and Public)
General Fund Income Increased by \$256,206.63 and the end Reserves Increased by \$299,412.55
Impact Fund Final Income \$185,957.56 and end Reserves \$185,957.56
Commissioner Ducrou moves to adopt Resolution #2024-07 amending the 2023/2024 Budget. Motion seconded by Commissioner Cook and with all in favor, motion passed.

We are holding off on amending the 2024/2025 Budget at this time.

Chief Items –

Chief states he has a couple Chief Items. He informs the Board of the B-131 cracked volute that was discovered while reassembling the pump. It was our intent to start decommissioning B-133 once B-131 was back in service. Possibility for welding it was explored and it was realized it would have to be replaced as no weld would hold. That will cost about \$1500 and will hopefully ship today, be back together this month and be placed back in service so we can proceed with plans to decommission B-133.

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
November 12, 2024

Update on the fence is we found out in order to get final inspection on the fence, we have to final the LDO. We got those both passed and now we're waiting on irrigation who is very good and knows his stuff but is very busy so can be difficult to get ahold of. We have to re-configure that and might have to redo that whole area; we have a water main that feeds it right off the zone. There were several pipes affected by the installment of the fence. Once that is done, we can button up everything. The gate is operating well, as is the controller. Then we can begin on the landscaping and fence along the property line.

Vice-Chairman Griffin calls for Commissioner Items.

Commissioner Items – Commissioner Ducrou states he would seriously like to improve the storage situation out back to help us with grant opportunity. Chief states he would also like to do something but anything involving construction, we all know how that is going and that is a low-lying building, so he suggests a temporary storage Conex container set on blocks which doesn't require a permit. Commissioner Ducrou asks if we can do a raised floor wood structure. Chief states no. Commissioner Ducrou feels we should do something out there to protect the items we need to store in an environmentally controlled area with a mini-split that wouldn't cost much but would protect these parts and maintenance stuff much better than open air. Chief says he has connections on the containers and can look into that. There are departments that are getting them and using them as training facilities. Commissioner Ducrou doesn't want it to look like Sanford and Sons out there. Chief states he can dress it up so it looks good. Commissioner Hansen says the church contacted the docks in Miami and got two "one-trippers" that looked brand new, you couldn't even tell they had shipped and we only paid like \$4000 for each of them. We had 2 of them delivered and dropped for \$9,200. They charged us \$1,200 delivery. Chief asks if they were 40 footers. Commissioner Hansen says they were. Commissioner Ducrou states you'll have to spray foam it and build out what you want inside. Chief Underwood states that's a good price. That's definitely do-able. He will proceed to make that happen as soon as we button up these other projects. Vice-Chairman Griffin calls for any other Commissioner Items and hearing none, calls for Public Input.

Public Input – None – Vice-Chairman Griffin calls for Motion to Adjourn.

Adjournment – Commissioner Ducrou moves to adjourn and motion is seconded by Commissioner Cook and with none opposed, meeting is adjourned 7:35 p.m.