

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
August 13, 2024

Meeting called to order at 7:03p.m. by Chairman Mere

Pledge of Allegiance

Invocation – Commissioner Hansen

Commissioner Griffin – Excused
Commissioner Ducrou – Excused
Commissioner Hansen – Present
Commissioner Cook – Present
Commissioner Mere – Present
Chief Doug Underwood – Present
Office Manager – Present
Attorney Ian Mann – Absent

Others Present: None

Public Input Agenda Items – None

Minutes – Review and acceptance of the June 11, 2024 Board Meeting minutes – Motion made by Commissioner Cook to accept the minutes. Commissioner Hansen seconded the motion. With no further discussion offered, vote is called and with all in favor, motion passed. Chairman Mere calls for Review of Financial Reports for June 2024.

Financial Reports – Review and Acceptance of the Financials for June 2024 - Motion made by Commissioner Hansen to accept the financials. Commissioner Cook seconded the motion. Chairman Mere calls for any discussion. Hearing none, he calls for vote and with all in favor, motion passed. With no further discussion offered Chairman Mere calls for review and acceptance of the July Financials.

Financial Reports – Review and Acceptance of the Financials for July 2024 - Motion made by Commissioner Cook to accept the financials. Commissioner Hansen seconded the motion. Chairman Mere calls for any discussion. Hearing none, he calls for vote and with all in favor, motion passed. With no further discussion offered Chairman Mere calls for Fire Marshal Report.

Fire Marshal Report – Chief Underwood states we did a handful of inspections at Brightwater Lagoon and Gator Gypsum Drywall on the East coast. He states we are struggling with those concepts, and he had a Fire Marshal meeting today where they discussed these issues. They are struggling with the private provider engineers. Chief explains the “private provider” use is placing additional burden on the inspectors, as they are not always as thorough when it comes to life safety plans. The electrical or other plan won’t work with the life-safety plan, etc. Such as emergency lighting or exit lights and such. It takes more work on our end to get those buildings CO’d; to get them to comply with what the architect

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put in the plans. We're still working with them; Brightwater is still not completely CO'd yet, they still have the fence to do, which has life safety components, panic hardware and means of egress for the lagoon. Gator Gypsum still has to complete their outfitting of emergency lighting in their building. He adds we are getting ready to do all our annual inspections as well, getting those completed prior to our annual report which is due in November. Commissioner Mere asks if the lagoon is done yet? Chief states the lagoon is done, they are working to get approval for something with the utilities turn over; some sort of engineer's certification, and for the county to come out and do their final. We're done on our final for the 6 buildings on site; there's another office building they are waiting on; a temporary office building, and the fence. Their goal is to open for Labor Day. Chairman Mere calls for questions on the Fire Marshal's report and hearing none, calls for the Administrative Report.

Administrative Report (attached) – Chief Underwood reads the Administrative Report into the record. Commissioner Mere asks about the Forestry brush truck we were at one time hoping to get. Chief states he did put in the request, and should be notified when something acceptable comes up, but he's not anxious to get something that is beat up or needs a great deal of work to make it work for us. Commissioner Mere asks if B-132 is operational. Chief states it will crank up and run but the tires are really old and you can't get tires for it. When we got the ones that are on it, which was many years ago, we had to get used. These rims and tires are unique to the military. Custom rims that could accommodate other tires run about \$10,000. Commissioner Mere asks if there's a reason we can't get rid of it, rather than having it sit here on our insurance. Chief says he can do that if they so direct. Commissioner Cook states if there's no reason to keep it. Chief's original thought was to rebuild it, because you could do a lot more with that truck than the LMTV, when it comes to boneyard parts; but at what point do you stop putting money into that type of truck. If we could get an international that maybe has air conditioning, and good windows, would be more feasible and safer to drive. Either of these would need a lot of work, comparable to an International 19000 with 4-wheel drive. He continues, in the future, we could use R-131 as a second brush truck, and do the same thing we did with Brush 131 and have that second truck as we expand out there, and buy a new rescue truck. So, there's options out there if we don't get that bigger truck, but he feels 300 gallons is sufficient. Some times the bigger trucks can get a little more, but sometimes the bigger truck isn't better on these brush fires, it honestly depends on the fire, but we've found we have been able to do with the truck we got from the city has been very good. The board is good with removing our equipment and giving it back to Forestry and we eliminate the liability and maybe there's some other department out there that can use it and won't mind putting the money into it. Commissioner Mere asks if on E-131 we will only be responsible for the radiator on that? Chief states we have already received the check from VFIS for about \$2,500; we will be responsible for the radiator and the pump test. It was a rough idea and it turns out there wasn't much damage from the fire; a bundle of wires in a harness, an oil

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dip tube, and one other plastic component there they were able to take care of. With no further questions Chairman Mere calls for Union Petitions.

Union Petitions – None present - Chairman Mere calls for Old Business

Old Business –

- **Captain's/Engineer's PERC Petitions** - Chief states the Captain's PERC was re-filed with the State Commission. Since all the evidence was already in, and they had the Hearing Officer's ruling and all that, the attorney refiled it asking for exception to go straight to the Commissioner to rule on it as it was previously filed. (He retraces back stating when the petition was filed somewhere in March, the Local 1826 annual re-certification had expired despite their having filed their renewal in January. The renewal was not approved prior to the petition being received, so the petition was denied on first go-around. The Local was recertified in July, so they are hoping this will process in favor at this point.) Since the Engineer's needed to be re-clarified in the existing PERC, they held that petition until the Local was granted recertification, before presenting the Engineer's case and re-presenting the Captain's case. He adds the Engineer's was just ordered today to go to a hearing officer. He hopes that process will be faster as it is only a clarification on an existing PERC, not a whole new case. Once completed, both will have to go through the process of voting for DVPs which require 30-day notices. That's going to put us past this full contract, so what Chief and the DVP have worked out, since there's nothing in place for the new bargaining unit and the engineers, they are negotiating as we have in the past. 1826 says they will recognize them as members, so we will do 1 contract; then down the road, we'll do a MOU to add the new PERC and the new district.
- **Update on Perimeter Fence** – Chief states after he received the rejection, he called the county for clarification as to why we needed an LDO for a fence. He found out they have been requiring them for some time for a fence. So, yes, we do need to do an LDO and also, we needed a no-rise certificate. He contacted an engineer and we got a no-rise certificate free of charge, so we thank Sam Marshall and Brent Addison from Atwell Engineering for their help with that. As it turns out, the purpose of the LDO is to prompt them to look back at the original DO and see what changes have been made to the property, in buildings and landscaping. See if you still comply with the original development order. He states our landscaping is highly questionable. We have 2 different buffer types on the property. We have Type A buffer to the north and Type B Buffer to the south; nowhere near consistent with our buffers as they are now. Shrubs were 18 per 100 feet, where today's buffers are double staggard hedge maintained at whatever depending on the type of buffer; plus 1 tree for every 10'. It's possible we have enough trees on the property if they give us credit for the diameter of the trees, but we are lacking in shrubs. He adds Mr. Cross probably won't like the shrubs in his buffer area because the cows will destroy

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his fence; he's put a lot of work in maintaining his fence. Our original DO was done in 1993. Second, we cannot put the fence on the property line. The fence has to be inside the buffer. The fence has to be inside the property 18' and then the buffer has to be put outside of that. He has had a discussion with environmental who is the one responsible for looking at these LDOs and they said if you don't go down the property line, even on the buffer, if you just go straight **to** the property line, it won't prompt us to look at an environmental review and we won't come out and look at your landscaping. Chief suggests our best option would be to put in the gate and then run clusias, which do meet the shrub buffer, and are hard to get through, along the property line back to the fence. Another thought, the neighbors are not required to pull a permit to do an AG fence which is hog wire or barbed wire; and that's pretty much what's in the back behind the building; hog fence laced with pepper trees. So, we can ask the neighbor if they mind if we put in a hog wire fence and then shrubs for buffer. Chief was hoping to have an updated quote reducing the 300' of fence in the back. There's discussion as to what we might do, and where the gate is to go and there will be a keypad up here as well. We probably won't enclose the dumpster as that requires waste management approval and we do need to maintain adequate access for the trucks to go in and out of the back building. Board authorizes Chief to proceed as he proposes to facilitate the buffers and fencing and gate. With no further discussion or new business, Chairman Mere calls for New Business.

New Business –

- **Set dates for Budget Hearings –** Proposed dates are Tuesday September 10th for Preliminary Budget Hearing at 7:00pm with regular board meeting to immediately follow. The Final Budget Hearing for Tuesday the 24th also at 7:00pm. Motion by Commissioner Hansen to accept the dates. Seconded by Commissioner Cook, and with all in favor, motion passed.
- **Commission Meetings for the next fiscal year –** Office Manager asks if we wish them to remain the 2nd Tuesday of each month. Everyone is in favor of keeping it the same. Commissioner Cook moves to keep the 2nd Tuesday of each month. Commissioner Hansen seconded the motion and with all in favor, motion passed.

Chief Items –

Chief states he has a couple Chief Items. He states we did a training with North with Tender 131 on dump tank operations. During that time and on a few occasions prior, it was noted we are having trouble with the dump shaft. The last day of the training, while here at the station, the hydraulic air shaft that opens the dump snapped off. We also developed a hole in the shaft itself as it was constructed of steel. Chief went ahead and ordered a whole new dump and actuator for a couple thousand dollars and now it will be full stainless steel. When they pull that off, they are going to rebuild a couple valves while

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they have it apart. The age it is, he anticipates, we are due to start seeing the ball valves fail.

He has also submitted the Impact Fee request to the County Attorney for permission to use Impact Fees to pay for the new engine. He is awaiting that reply. Commissioner Mere asks if we have already submitted for a grant for that as well. Chief states he has, but if the grant doesn't go through, he would like to utilize impact fees to pay for that. AFG has just started awarding those grants, and we have an application in for that as well as a microgrant (under \$75,000) for 12-14 full sets of PFAS Free gear (helmets, hoods, boots and gear). As many sets as we can get for that amount of money. Chairman Mere calls for Commissioner Items.

Commissioner Items – Commissioner Cook asks about the Ethics classes he took and when does he need to report them. Office Manager explains it will be a box on his Form 1 next year that he will mark. He will take the class again next year for the following year's form. With no other Commissioner Items offered Chairman Mere calls for Public Input.

Public Input – None - Chairman Mere calls for Recess for Executive Session.

Recess – Recess for Executive Session – 7:41

Reconvene – 9:42

Adjournment – Commissioner Cook moves to adjourn and motion is seconded by Commissioner Hansen and with none opposed, meeting is adjourned 9:42 p.m.