

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT  
MINUTES OF THE BOARD OF COMMISSIONERS MEETING  
May 14, 2024

**Meeting called to order** at 7:03 p.m. by Chairman Mere

**Pledge of Allegiance**

**Invocation** – Commissioner Hansen

Commissioner Griffin – Excused  
Commissioner Ducrou – Present (7:04)  
Commissioner Hansen – Present  
Commissioner Cook – Present  
Commissioner Mere – Present  
Chief Doug Underwood – Present  
Office Manager – Present  
Attorney Ian Mann – Absent

**Others Present:** Some Staff & Public

**Public Input Agenda Items** – None

**Minutes** – Review and acceptance of the April 9, 2024 Board Meeting minutes – Motion made by Commissioner Hansen to accept the minutes. Commissioner Cook seconded the motion. With no further discussion offered, and none opposed, motion passed. Chairman Mere calls for Review of Financial Reports for April 2024.

**Financial Reports** – Review and Acceptance of the Financials for April 2024 - Motion made by Commissioner Cook to accept the financials. Commissioner Hansen seconded the motion. Chairman Mere calls for any discussion. Hearing none, he calls for vote and with all in favor, motion passed. With no further discussion offered Chairman Mere calls for Fire Marshal Report.

**Fire Marshal Report** – Chief Underwood states Fire Marshals report is as in the packet with one special inspection and some model home inspections which, since they will become homes when the development is built out, they are not going to be re-occurring annual inspections, so they are not input in our system. Commissioner Mere asks if they get inspected annually until they are sold as homes. Chief responds to the negative as we do not have authority with the state to reinspect. Chairman Mere calls for the Administrative Report.

**Administrative Report** (attached) – Chief Underwood reads the Administrative Report into the record. Chairman Mere calls for any questions. Hearing none, he calls for any other questions and hearing none he calls for Union Petitions.

**Union Petitions** – Chief states as per his individual briefing to each Commissioner, we have a joint stipulations request from the Union Local's Attorney to the State to allow them to certify as their own bargaining unit for the Supervisory Unit.

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With that Chief Underwood turns it over to Captain Swindle, who states he only asks for the Board's support of this measure. Chairman Mere calls for any questions or discussion and with none offered, Commissioner Hansen asks if they are looking for a Board vote on that at this time. Chief Underwood states he is looking for approval from the Board to allow him to execute the agreement with the Local so their attorney can get the request up to PERC. Commissioner Hansen moves to allow, and Commissioner Cook seconds the motion. With all in favor, motion passed. Commissioner Hansen states that's been out of Wack since... Chief states 1998, adding that they will also see something pertaining to the Engineers as there were no Engineers back in 1998 either. Commissioner Cook asks when that part was found out. Chief states "I found that, yesterday afternoon". The original PERC had Lieutenants and Firefighter EMTs. They are aware of that and they're going to have to file that petition with PERC to have Engineers added to the existing Bargaining Unit. Chairman Mere calls for Old Business

**Old Business –**

- **Engine Pumper Purchase** – Chief Underwood brings the Board's attention to the Apparatus Proposal in their packets. He doesn't have the full Specs yet, he was just up there 2.5 weeks ago so they still have to put drawings together, but he and Captain Brunson were up there and looked at the truck and pretty much 95% of the specs they looked at are in this quote. This is a Spartan Chassis with a Spartan Cab, and then that cab and chassis is sent to E-One and E-One will build the body of that truck; the back side of it, the pump and a few of the additional features like the bumper and some additional scene lighting, and a compartment inside that doesn't come on the Spartan Chassis. The base price was \$569,000; that \$95,000 includes the upgrade to the L12 motor, the L9 motor is no longer available, so that is \$55,000 of that upgrade. (He goes down the list of options in the quote.) He asks the Board for permission to sign a letter of intent with Matheny to move forward and get this in the build process. He feels this is a responsible choice as compared to the \$950,000 to over \$1.1M for the custom pumper option. He adds that this price is based on the Florida Sheriff Assn. bid. Commissioner Mere asks about the ride compared to a custom truck. Chief states it is a custom truck so it's going to ride like a custom, and he has spoken to a few guys that worked for South Florida Emergency Vehicles that have driven several of these Spartan Chassis, they have brands that use these Spartan Chassis; they say they drive very well; they have a better turning radius than our current engine. He adds both Captains here tonight have gotten in and seen the design, the feel, and the build of the Spartan Chassis. It's a decent truck for the money. Captain Swindle states it's everything we need. It's a work truck, doesn't have all the bells and whistles, but everything we need. Commissioner Ducrou asks for clarification on the engine as the quote says X12; he wants to make sure we're not getting the prototype we are trying to avoid. Chief explains the one that's no longer available is the 9, the 12 is the same with the 455HP, and the 10 is the newest prototype we're avoiding. Commissioner Ducrou

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moves to sign the letter of intent. The motion is seconded by Commissioner Hansen. Vote is called and motion passed unanimously. Estimated delivery is 820 days, though it could be a lot quicker. Chief Underwood states "When we were up there, there was another company that ordered that same type of truck in March of last year and they were doing their final E-One inspection at the E-One factory in April, it'll be at the dealer 2 months for final prep, so they'll have their truck in a year and 3 months." They are starting to get pretty high demand on these now because of delivery time. Commissioner Mere asks if we don't get the grant... Chief states they have financing options, and they do financing, so he has in the agenda to allocate Impact Fees because we need to fund the growth of the District and in 3+ years we will have the station out there; and we can use the Impact Fees for station build and trucks. There's some discussion about refurbishing the ours. It is something we can explore, but it's about \$400,000 to refurbish one, but can get the estimate when they have the truck in there. The question is if it includes rebuilding the powertrain.

- **Fence & Security Cameras** – Chief Underwood states last week he sent the commissioners an e-mail with the updated quote for the Uniview cameras and after speaking with a few people, it's a camera that's built in New Jersey, the gentleman that installs them from Interlink is very familiar with them, he says they have great technical support. He liked Hykesvision, but he had a lot of problems with set up and technical support. For the cost it's not worth it. Chief had him update the quote with the 180° cameras to compare apples to apples so for the cost difference he feels it worth it stay with the Uniview and that we'll have a good company that will service them and knows well what they are capable of. Commissioner Mere asks what the updated price is as he had not received it. Chief states it was \$6,500, now 8 cameras, 8 megapixels for \$7,000. Commissioner Ducrou moves to accept the bid and move forward. Commissioner Cook seconded the motion and with all in favor, motion passed. Chief adds that it is 16 channel so we will have the ability to expand should we require. Commissioner Mere asks if we have any idea how long the backup is. Chief responds he said we should have every bit of a month of data, but a lot will depend on how each is set. Commissioner Ducrou recommends setting them lower rather than way up, providing better images and resolution rather than field of view. Chairman Mere calls for New Business.

**New Business –**

- **Request Authorization for Impact Fees Allocation** – Chief requests permission to approach the County Attorney regarding the use of Impact Fees for the Engine purchase previously discussed. Currently we have \$100,000 in that fund and we can make payments from that fund if approved. Commissioner Ducrou moves to open discussion with the County Attorney for that permission. Commissioner Hansen seconded the motion and with all in favor, motion passed. Chairman Mere calls for Chief Items.

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**Chief Items** – Chief wishes to remind the Board their Form 1 is due July 1<sup>st</sup> and is required electronically now. You should have received your link in the last week or so, and it is a 15-day link. On line it is very easy. Finally, he states Engine-131 caught on fire over the weekend. There were two main wires that were chaffing on a hydraulic fitting in the frame-rail, he's not certain if the hydraulic goes to the cab tilt or the power steering, he states that fitting caused chaffing, causing the fire in the frame rail. He sent E-One some pictures, they want it in the factory, not only did it get the electrical system, some smaller wires, but air lines and the hydraulic line. It's going to take some work, so it's going to go back to the factory. He also contacted the insurance and made a claim. He appreciates Captain Swindle and his crew who were on it quick and extinguished it while it was still small using a water extinguisher and got the cab lifted and disconnected the batteries before more extensive damage could occur. The adjuster should be out in the next day or two and insurance will pay to have a low-boy take it up to Ocala. There are a couple local shops that could also do it, but they built it up there. He has also reached out to our neighboring departments (Shores, Tice and North) who are willing to loan us a spare if our other Engine goes down. Shores and Tice both have 2 fully equipped engines should we need one. Chairman Mere asks for any other Chief Items and hearing none, calls for Commissioner Items.

**Commissioner Items** – Commissioner Cook checks with other Commissioners about their experience with the Ethics course. With no Commissioner Items offered Chairman Mere calls for Public Input.

**Public Input – None** - Chairman Mere calls for Motion to adjourn.

**Adjournment** – Commissioner Cook moves to adjourn and motion is seconded by Commissioner Ducrou and with none opposed, meeting is adjourned 7:35 p.m.