

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT  
MINUTES OF THE BOARD OF COMMISSIONERS MEETING

June 14, 2011

(Recording device failed)

**Meeting called to order** at 7:01 p.m. by Chairman Ducrou

**Pledge of Allegiance**

**Invocation** – Moment of Silence

**Roll Call:** Commissioner Ducrou – Present

Commissioner Hansen – Absent

Commissioner Cook – Present

Commissioner Griffin – Present (7:14)

Commissioner Klos – Present

Chief Larry Nisbet - Present

Office Manager - Theresa Sharp - Present

Attorney Ian Mann –Excused

**Others Present:** Some public

**Minutes** – Review and Acceptance of the minutes of the May 10, 2011 Board of Commissioners Meeting. Motion made by Commissioner Cook to accept the minutes. Motion seconded by Commissioner Klos. Chairman Ducrou calls for questions or comments. With no questions or discussion and none opposed, motion carries.

**Financial Report:** Review & Acceptance of the May 2011 Financials. Commissioner Cook motioned acceptance of the May financials. Commissioner Klos seconded the Motion. With no questions or discussion, and none opposed, motion carries.

**Admin/Ops/Fire Marshal's-Report** (attached) – Chief Nisbet reads Fire Marshal report into the record. Chief Nisbet reads the Administration report into the record with the following addenda. Chief Nisbet announces the Governor of the State of Florida signing Executive Order Number 11-128 (a copy of which is provided for each commissioner and the public). The Executive Order declares a statewide State of Emergency for the Fire Hazard potential effective immediately and for a period of 60 days unless extended. Chief Nisbet advises the board that the Executive Order has activated ALL resources to include aviation and ground, state regional and local governmental agencies, including law enforcement, and the resources are to be maintained in a state of immediate readiness. Chief Nisbet advises the average drought index for the state is 649 at present and is expected to worsen over the next few weeks. He also advises that, not only are all of our resources under the operational authority of The Division of Forestry, but that Forestry owns both large brush trucks and has complete access to those apparatus. He advises that the CEMP (Comprehensive Emergency Management Plan) has been activated under the direction of the Director of the Division of Emergency Management. Chief Nisbet states he spent much of the day assisting Chief Craft by contacting local agencies and compiling a list of the available resources of the other departments in this Division, as most everyone is away at the FASD conference. He advises that Chief Craft is the coordinator for our region. Chief Nisbet also advises that he advised the DVP that we may extend minimum manning of 4 and recall everyone from vacations, holidays, and any other unnecessary time off, should conditions escalate and it be deemed appropriate.

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT  
MINUTES OF THE BOARD OF COMMISSIONERS MEETING

June 14, 2011

(Recording device failed)

In additional addendum to the Administration report, Chief Nisbet announces that we have received another distribution of Ad Valorem taxes that takes us in excess of 100% of the budgeted 95%.

Commissioner Klos inquires if we have received all our reimbursement from the Hurricane Charlie event since much of the state has not. Chief Nisbet advises him we have.

Chairman Ducrou calls for further questions or discussion; hearing none he calls for petitions before the board.

**Petitions before the Board – None**

**Union Petitions/Discussions – None**

**Old Business –**

- **Fire Chief's Performance Evaluation** – All commissioners present have filled out the performance evaluation of Chief Nisbet and at his invitation for critique, offer their support of the activities he has performed, and the concensus is that the entire department has come a long way under his tutelage and guidance and our image with the public has never been so good. The board states they feel they have made a very beneficial selection when placing Chief at the head of the department.
- **FRS Obligation** – Chief Nisbet states that in speaking with the District's Attorney, it is deemed necessary that we pay the unfunded liability due on the wages paid for the period in question. Chief Nisbet goes on to say that the attorney is working diligently on trying to have the penalties waived and the interest reduced as much as possible. We stand in hope that there is consideration for the fact that we have brought this to their attention in good faith; and that they will suspend further penalties and interest for the period of time we await their negotiations, since we are waiting on them. (They are quite busy with all the commotion over the new legislation.) Chief Nisbet anticipates this resolution could take several months and though the board asks that we have this resolved before we ratify the new budget, Chief advises them that it is not likely. He does state that he hopes we would be able to work out a long term amoritization something to the affect of 15 years with little or no interest.

Chairman Ducrou calls for further questions or discussion; hearing none he calls for New Business.

**New Business –**

- **Chief Nisbet requests Surplus** - Chief Nisbet requests permission to surplus the old fitness equipment, probably through Craig's List. Commissioner Cook motions to allow the surplussing. Commissioner Griffin seconds the motion. With no questions or discussion, and none opposed, motion carries.

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT  
MINUTES OF THE BOARD OF COMMISSIONERS MEETING

June 14, 2011

(Recording device failed)

- **Chief Nisbet requests excusal from next Commissionier's Meeting** – Due to a health condition with his wife, Chief Nisbet asks for an excusal from the next board of commissioners meeting as he will most likely be dealing with a difficult surgery being performed on his wife. Board excuses him from the next meeting.
- **Chief Nisbet requests permission from the Board to move July 1<sup>st</sup> pay check date** – Chief Nisbet requests permission from the Board to move the next pay check date from July 1<sup>st</sup>, 2011 to June 30<sup>th</sup> to give the employees one extra pay before the 3% mandatory employee contribution takes effect. Commissioners agree after discussion of the lack of impact on the regular pay schedule, as the frequency will remain unchanged and pay dates will return to the original schedule after the first of July. Commissioner Griffin motions acceptance of the one time pay date change. Commissioner Klos seconded the motion. With no questions or discussion, and none opposed, motion carries.
- Commissioner Ducrou adds to the business, the announcement that he attended the Lee County Fire Commissioners Forum, of which he speaks that it is at best a duplication of efforts that the Fire Chiefs are already accomplishing through their Fire Chief's Association; and it is not really a beneficial or productive endeavor.

Chairman Ducrou calls for further questions or discussion; hearing none he calls for Public Input.

**Public Input** – None -

**Motion to Adjourn** – Commissioner Cook motions adjournment. Seconded by Commissioner Klos. Vote called & passed unanimously. Meeting adjourned at 7:45 p.m.