

BAYSHORE FIRE PROTECTION & RESCUE SERVICE DISTRICT  
MINUTES OF THE BOARD OF COMMISSIONERS MEETING  
March 09, 2010

**Meeting called to order** at 7:01 p.m. by Vice-Chairman Griffin

**Pledge of Allegiance**

**Invocation** by Commissioner Hansen

**Roll Call:** Commissioner Ducrou – Excused  
Commissioner Hansen – Present  
Commissioner Cook – Present 7:07  
Commissioner Griffin – Present  
Commissioner Klos – Present  
Chief Larry Nisbet - Present  
Office Manager - Theresa Sharp - Present  
Attorney Ian Mann - Absent

**Others Present:** Some staff & Union DVP.

**Minutes** - Review and Acceptance of the February 9, 2010 Board of Commissioners Meeting - Motion made by Commissioner Hansen to accept minutes. Motion seconded by Commissioner Klos. Having no questions or comments vote is called. Motion passed unanimously.

**Financial Report:** Commissioner Griffin inquires of the coverage overtime classification of payroll. Office Manager explains that while we are minimum staffing of 3 there are occasions where a Captain has no-one eligible to “ride-up” to cover his position. Commissioner Hansen motioned acceptance of the February 2010 Financials. Commissioner Klos seconded the Motion. Call for questions or comments. With no further questions or discussion vote is called. Motion passed unanimously.

**Awards Presentation** – Chief Nisbet presents a Commendation of an Excellence Award to Engineer Edwards as recommended by his Captain for outstanding performance as an acting Captain during Capt. Underwood’s disability.

**Admin/Ops/Fire Marshal’s-Report** (attached) – Chief Nisbet reads Fire Marshal and Administration Reports. Special thanks to Capt. Doug Underwood for his efforts coordinating the prevention and coverage activities for the Southwest Florida Fair. Addendum for the CAM agreement – the agreement is scheduled to go before the Lee County board March 23, 2010 after which we should receive 3 copies for execution and return; shortly after which we should receive the retroactive CAM charge. (Commissioner Cook arrives during the Admin Report)

**Petitions before the Board** – None

**Union Petitions/Discussions** – None

**Old Business – CAM Agreement** - The CAM agreement is scheduled to go before the Board of County Commissioners March 23. Chief Nisbet states he does not expect any issues and the Lee County Commissioners have requested to see all the other CAM agreements so he

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feels that once they have a chance to look at those we definitely won't have a problem. He states he expects to have all the signatures by the end of the month. Commissioner Griffin inquires if all the CAM agreements in the county are at the same time. Chief Nisbet states they are not but that a discussion had come up about the cost for square footage for retail space out here that was stated to be between \$8-\$12sf per the County Administrators office downtown (separate from Lee County EMS) but based upon the square footage rate, it would have been right in the median of the range anyway. Commissioner Cook notes that last month's minutes were incorrect under old business CAM agreement where they read that he confirms the agreement will be retro back to October 2009, he doesn't believe he confirmed that. (It was actually Commissioner Griffin asking for a confirmation.)

Vice-Chairman Griffin calls for any other new business. With none being mentioned, he moves on to New Business.

**New Business –**

- **Fleet Issues** - Chief states that we are beginning to run into fleet issues with the rescue truck and engine 133. More the rescue truck than the other 2 pieces of equipment. When that unit was placed into service it was probably closer to the end of its life span, he states. We have had to put over \$2,000 into it this year to keep it in service. He adds he does not want to dump a whole lot more money into it. He wants to hold off to see what happens with the grant application for the engine. He and Captain Underwood have been watching the grants closely but the last 2 awards there hadn't been a whole lot granted to Florida so he hopes they rotate back around to Florida very soon. However, if we don't receive an award for the new engine we are going to have to make some decisions and put a plan together to rectify those vehicle issues. Whether it be running rescue out of the service truck temporarily, or figuring out what we can do for a replacement vehicle. He just wanted the board to be aware of the issues. Commissioner Griffin asks if that box can be swapped over. Chief states that it can. But notes that he would be fine with that in more populated districts, but if 2 of our men are out, say on Shirley Lane on a rescue call and a house fire breaks out somewhere like Ruden Road, they're going to be on top of it pretty quick, but if there's someone in there, they're going in. He would much rather they go in there with the protection of a hose line and that vehicle doesn't have water carrying capability. With the new engine, they would have the urban interface capability to run it as a rescue, have a pumper, have the shorter wheel base, the all wheel drive and the protection of a hose line to do a search. If this vehicle continues to die its slow death he would like to look at maintaining a rescue truck or condense them into 1 vehicle. He states he would feel much better if they had a rescue vehicle that had some water capability. The idea of putting in for the engine was to reduce our fleet cost by combining 2 vehicles into one by having a more versatile engine with the smaller wheel base which is more manipulative and possibly with all wheel drive. Commissioner Cook asks if he is saying he wants another engine instead of just getting a rescue truck with 4WD and a pump on it; that he wants to go with an engine? Chief Nisbet states that is correct, because he would still need an engine or a back-up engine. He goes on to say that another option would be to go ahead with a rescue and do a refurb on the current engine which would probably cost in the ball park of \$50,000. He references the City and their refubs; which might give us another 3-5 years, but for what we'd spend on a rescue and the refurb, we're almost talking what a standard commercial grade engine would cost. An E-One standard commercial grade pumper is about \$175,000 and that's with high side compartmentalization... Commissioner Hansen asks if we can't put that rescue

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box on a trailer and pull it behind a tanker? Commissioner Griffin says he has seen that before. There is a little laughter and some simultaneous discussion, Engineer Lemieux confirms that it will fit on any Ford while Captain Underwood points out that the stress on frames and the transmission would be a consideration. Commissioner Klos asks if they're 250s and Captain Underwood responds that the rescue is a 350 and the others are 250s. Chief states that if we have to go back to the service truck for a temporary means, he would like to wait to see if we get the grant coming in for the truck, but he wanted to provide some opportunity for strategic planning for the fleet replacement on those 2 units and go over to the service truck while we're in transition waiting on that to arrive. It is nice to have the service truck to use so we don't have to take the Department down a rescue truck when we have to run an errand or something. He adds that fleet maintenance has helped us out a great deal. Commissioners ask if that wasn't a good deal that we got on that truck. The discussion is that it was a trade which was a good deal, but Engineer Lemieux points out that we put work into it. Commissioner Klos inquires as to what is wrong with it now. Chief Nisbet explains that we just blew an oil line and the turbo went out, so we replaced the turbo; and with Fleet maintenance's 25% discount it was about \$2500 for that repair and just before that the steering mechanism went bad which is still not working great, it's just tired, he says. Captain Underwood adds that the transmission is now slipping. Commissioner Griffin asks how many miles it has on it now. Engineer Lemieux responds he believes it to be 74,000 or so. Chief Nisbet adds that they are 74 or 75,000 hard miles. It would appear to be more like 274,000 per Engineer Lemieux. Commissioner Griffin asks if the pumper is more like a heavy rescue. Chief responds that no actually it is a standard pumper body but with a shorter wheel base and he doesn't want a top mount pump but rather a side mount pump to keep access capabilities good. He goes on to say that one of the problems that we run into with engine 131 is access. It's a big truck so access is an issue so to have a pumper with the ability to navigate some of these tight access 2 trail driveways, would be really advantageous for us and he feels our next engine needs to have that capability. That was one of the areas they flagged as a priority for the grant was the urban interface area for fire protection. Commissioner Klos asks if that then would require an engineer to operate since it would have a pump on it. Chief states that that was not his plan and that it is a negotiable item. Commissioner Cook states he wonders if we would have the manpower to run the 2 engines. Chief states that right now our paid personnel can run the backup engine that if we have to run the backup engine or tanker as a rescue we have that capability and the engineers responsibility is to run the primary structural engine and to ensure that the apparatus is checked and maintained on a daily basis so he doesn't feel we have to put an engineer on this equipment at this time. Chief Nisbet states that if we don't hear something by the next commissioners meeting, he will have to bring some plan to the next meeting for the board to discuss options that we can look at, possibly surplus. Since we have crossed the 1 year mark with the new tender, possibly surplus the old tender since it only ran 2 calls the past year, and while it is nice to have, it's not a have to have. And we have the 3000G tanker and the turbo draft acquisition which made the old tender less critical and keeps the 100 points for the ISO since we have the engine too. The old tender won't help us anymore with points now. Getting rid of the old tender, rescue truck and E-133 will reduce the repair and maintenance costs as well as insurance costs and Chief states he would feel very comfortable with that fleet coverage.

Vice Chairman Griffin calls for any further discussion. With none being noted he redirects back to an old business from a prior meeting inquiring of the safer grant issuance. Chief Nisbet responds that those are still in review. They started last week awarding fire prevention grants

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which we have in for road signs and such as that, and they are on round 5 of the assistance grants, but they have not yet begun the safer grant awards. He adds that issuance should speed up since they are beginning the workshops for the next grant cycle; and that he would hope to hear by the end of next month. Captain Underwood adds that they have to be done by September for the close of the year. Commissioner Cook adds that one would think that they would have a lot more to look at now with the economy and so many needing assistance. Chief states that actually there were less applications for the assistance to fire act grants this year than any other year but there were some big projects on there. Some departments were awarded ½ million dollars or more and some of the departments got ladder trucks. Actually, a lot of area departments that have applied for big ticket items have already gotten their denial letters and we haven't heard anything yet. But we have the grant in for the truck, one in for 25 sets of bunker gear and another thermal imaging camera, the one for addresses and street signs, and the safer grant for personnel. Chief also announces that we received \$4,718 from Upriver Campground that came in after the preparation of the Administration report and a thank you note has been sent. He adds that Pioneer Village has invited us over for donation on Thursday as well.

- **Strategic Plan Updates** – Chief begins that we are required to update and revise the plan every year. He has gone through and added the Key Performance Indicators to the sections and updated the total incidents for the previous year and updated the revenue sheets. The only significant changes were to push back vehicle acquisitions such as replacement of the Chief's vehicle for a year, and the engine replacement and the brush truck replacement he pushed all the way to the end since we acquired the one from Forestry and he doesn't expect to have a brush truck replacement issue. The personnel additions he pushed to the end of the 5 year plan waiting to see if we have any growth with which to make the adjustments as needed. Also the ALS Project moved from 24-36 months to 48-96 months. Chief asks for Commissioner approval of the revisions but offers to revisit as old business next month to provide commissioners more time to review the changes. Vice Chairman Griffin asks for it to be tabled until next month. Chief Nisbet does ask that the board advise of any revisions or changes they would like to see be presented at that time. The board agrees.

- **PolyTank** – Chief Nisbet asks that he be allowed to surplus the polytank that we won at Fire Rescue East as we no longer need it and it came from off the old Gamma Goat which we sold last year. He suggests a minimum bid of \$500. Commissioner Griffin asks if it's just a tank. Chief states it's a tank with an old pump and an old booster reel. Commissioner Cook asks if it works. Chief replies to the affirmative but that the pump could need some work. Captain Underwood adds that the pump had just had a new wet pump put on it. Commissioner Klos wants to know if it fits the service truck. Chief says it does but the staff all contribute information of the drawbacks like having to shut the fuel off every time you use it and some other inaudible comments. Chief adds that we won it back when Chief Santner was still here. Captain Underwood states it dates to the year 2000. Commissioner Cook motions to surplus the polytank setup. Commissioner Klos seconds the motion. Vote called. Motion passed unanimously.

Office Manager announces that elections are coming for Commissioners Hansen, Griffin and Klos' seats and asks if everyone is intending on running. All commissioners respond to the

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affirmative so she announces that we should have a resolution for the next board meeting if the Supervisor of elections gets us the paperwork before then.

Office Manager announces that we are coming due for the 2<sup>nd</sup> payment on the tender which is supposed to come from Impact fees which sit short by approximately \$458. She therefore requests that we motion to loan the Impact Fee fund the necessary shortage by making the payment from the General Fund until such time as the Impact Fee Account has sufficient funds to reimburse the General Fund, with that loan to be interest free. Stipulation is made that should the fiscal year end before adequate funds are there, the Impact Fee account will reimburse the General Fund Account to its greatest capacity leaving only enough revenue as required to keep the Impact Fee Account open to receive further funds. Motion is so made by Commissioner Hansen seconded by Commissioner Klos. Vote Called. Motion passed unanimously.

Chief Nisbet adds that he has received notification of 4 potential development orders coming on the 2nd. One is for a large commercial development on the Northwest corner of Bayshore & 75, one for the Southwest corner of Bayshore & 75, one for amendments on the Pritchett Parkway project and one for some amendments on the North River Ranch Project off of Deal & Palm Creek. He also adds that the gas station lot got cleared and we are told that the Racetrack has already been purchased as well.

With no further discussion, Vice Chairman Griffin calls for Public Input.

**Public Input** – Commissioner Klos thanks the District on behalf of he and his wife for the flowers for the birth of their new baby girl.

**Motion to Adjourn** – Motion to adjourn made by Commissioner Cook, Seconded by Commissioner Hansen. Vote Called. Motion passed unanimously. Meeting adjourned at 7:37pm.